



Annual Report 2021- 2022

May 24

2022



Contents

2021 CFUW Guelph Annual General Meeting Agenda.....	3
2021 CFUW Guelph Annual General Meeting Minutes.....	4
REPORTS FROM EXECUTIVE COMMITTEE MEMBERS.....	12
President.....	12
Vice-president.....	12
Past President.....	13
Secretary.....	13
Treasurer.....	14
Member-at-Large.....	15
REPORTS FROM COMMITTEE CHAIRS.....	15
Advocacy.....	15
Archives.....	16
Communications.....	16
Hospitality.....	17
Member Services.....	17
Nominations.....	18
Program.....	19
Resolutions.....	19
REPORTS FROM THE SCHOLARSHIP COMMITTEE.....	20
REPORTS FROM INTEREST GROUPS.....	22
Arts and Entertainment.....	22
Art Touring.....	22
Book Discussion Groups.....	23
Book Exchange	24
Bridge Clubs.....	24
Cycling.....	24
Gardening.....	25
Hiking.....	25
Indigenous Study Group.....	25
Music Groups.....	26
Scrabble Groups.....	26
Scribblers.....	27
Snow Shoeing.....	27
APPENDIX 1.....	28
APPENDIX 2.....	31
FINANCIAL REVIEW	32

2021 CFUW Guelph Annual General Meeting Agenda
May 25, 2021

Held virtually on ZOOM

Call to Order – 7pm

Acknowledgement of Territory - TBA

Establishment of Quorum

Welcome Members and Guests - Susan Brown

Introduction of Award Winners from the University of Guelph and Conestoga College

Introductory Comments – Susan Brown

Motion to accept the minutes of the Annual General Meeting of May 26, 2020

Motion to accept the agenda for the Annual General Meeting of May 25, 2021

Presentation of Reports

Financial Review – Isobelle Gray

Motion to accept Financial Report

Treasurer’s Report – Esther Semple

Motion to approve the budget

Motion to approve the report

Committee Reports

Report of Nominating Committee presented by Sandra McCormick

Motion to approve the Slate of Officers as presented

Announcements – Next meeting Sept.28, 2021 – The Church on Water Street

Closing Words

Outgoing President Susan Brown

Incoming President – Heather Beecroft

Motion to Adjourn

8pm

Guest Speaker – Dr. Anne-Marie Zajdlik

“A Tale of Two Pandemics and Why Humankind is Clever Enough to Defeat Bot

CFUW GUELPH ANNUAL GENERAL MEETING MINUTES

MAY 25, 2021, 7:00 PM
Virtual Location Via ZOOM

The meeting was called to order at 7:00 PM by Susan Brown with 62 participants.

LAND ACKNOWLEDGEMENT:

Margaret Hull showed a video produced by Ryan Matheson at the University of Guelph that explains the importance of the land acknowledgement in aiding the repatriation of our indigenous peoples. Margaret then read the following Acknowledgement of Territory:

With great respect CFUW Guelph acknowledges that our gathering place is on the ancestral lands of the Attawandaron people and the treaty lands and territory of the Mississaugas of the Credit. We uphold the significance of the Dish with One Spoon Covenant and the continuing relationship our Indigenous neighbours have with this land. We recognize that today this gathering place is home to many First Nations, Métis and Inuit peoples and acknowledging them reminds us of our relationships to the land.

ESTABLISHMENT OF QUORUM: Our club requires 10% of Members to be present for quorum. There were 55 club Members present so quorum was established.

WELCOME TO GUESTS:

Susan introduced and welcomed our guests from the University of Guelph who were recipients of our 2020-2021 Scholarships:

- Anisha Mahajan – Nutritional Sciences Graduate Scholarship
- Chantal Khoury – Graduate Scholarship in Studio Art
- Helena Kunic – Engineering Scholarship

She welcomed and introduced our guests from Conestoga College who were recipients of our 2020-2021 Awards:

- Aneta Murray – Practical Nursing
- Haifa Akko – Office Administration – Legal
- Sabrina Da Maren – ECE Diploma Program

INTRODUCTORY COMMENTS: Susan Brown thanked the Executive and the club Members for keeping our club active and involved throughout this pandemic year. We look forward to being able to meet in person again and hope to attract new members when Covid restrictions are lifted.

MOTIONS REQUIRED:

Motion: To accept the Agenda for the Annual General Meeting of May 25, 2021.
Moved by Esther Semple, seconded by Leslie Snell. Carried.

Motion: To accept the Minutes of the Annual General Meeting of May 26, 2020.
Moved by Liz Wagner, seconded by Leslie Snell. Carried.

PRESENTATION OF REPORTS:

FINANCIAL REVIEW:

Isabelle Gray thanked Esther Semple and Jeannette O'Hara Hines for providing all necessary financial documents in order for her to review same in a timely manner.

CFUW Guelph's Financial Statements

The following documents were reviewed:

- Annual CFUW – Guelph Financial Report 2020-2021 and related:
- Bank accounts- monthly statements
- Deposit books and check books
- Membership
- Cash flow statements
- Project funding, and
- Scholarship checks

I, Isabelle Gray, volunteer financial reviewer, have reviewed the CFUW Financial Statements of 2020-2021, and found them correct.

CFUW – Guelph – Scholarship and Awards Trust Fund

The following documents were reviewed:

- Annual CFUW Guelph Scholarship and Awards Trust Fund, Annual Report, May 2020- April 2021, and related:
- Disbursements
- Term Deposits and transfers
- Bank accounts – monthly statements
- Endowments and transfers, and
- Deposits and receipts

I, Isabelle Gray, volunteer financial reviewer, have reviewed the CFUW Scholarship and Awards Trust Fund, Financial Statements of 2020-2021 and found them correct.

Overall Comments:

Emergency Back-up Person

With the pandemic this last year, the deposit and transfer of funds was at times delayed. The delay was temporary and handled correctly and safely. This crisis, however, brought to light the need to prepare for other potential emergencies. It is recommended that the financial executive have in place a 'back-up' person to ensure the continuation and maintenance of the finances in the event of an emergency.

CanadaHelps.org

CFUW – Guelph is listed on the CanadaHelps website . This website lists all registered charities in Canada and financial and contact information is automatically transferred from CRA each year. Currently CFUW-Guelph has not registered fully with CanadaHelps. Currently, if any donations are made through the CanadaHelps site to CFUW- Guelph, donations minus the admin fee (one time donation has a 4% admin fee) are sent by check the following month. Full registration provides the charity with direct donation deposits, donation contact details, tax receipts to donors, and fundraising tools including custom donation web links/pages.

Motion: To approve the Financial Review of CFUW Guelph as presented on Page 16 of the 2020-2021 Annual Report.

Moved by Isobelle Gray, seconded by Sandra McCormick. Carried.

Motion: To approve Financial Review of Scholarship Trust Fund as presented on pages 28-29 of the Annual Report.

Moved by Isobelle Gray, seconded by Barb Hale. Carried.

Esther Semple thanked Isobelle Gray for being so helpful and reviewing the financial statements in a timely manner. She then explained the 2021-2022 Budget.

CFUW Guelph Budget 2021-22				
		Budget 2020-21	Final 2020-21	Budget 2021-22
Revenue	Membership (estimated/actual)	4138.00	3922.00	4300.00
	Totals	4138.00	3922.00	4300.00
Expenses	Meetings (National/Provincial)	550.00	0.00	550.00
	Hall Rental/ Zoom contract	1265.00	226.00	1,265.00
	Hospitality	150.00	0.00	150.00
	Member Services	550.00	260.06	700.00
	Program	850.00	850.00	850.00
	Communication & PR	150.00	149.91	150.00
	Website development	300.00	196.25	250.00
	Advocacy	<u>300.00</u>	<u>250.00</u>	<u>385.00</u>
	Totals	4115.00	1932.22	4300.00
	Surplus (Deficit)	23.00	1989.78	0.00

Motion: That the 2021-2022 Budget be approved as published in the Annual Report.

Moved by Esther Semple, seconded by Barbara Kuczynski. Carried.

Motion: That the Treasurer's Report be accepted as presented in the Annual Report.

Moved by Esther Semple, seconded by Virginia Gillham. Carried.

NOMINATION COMMITTEE REPORT:

Committee members – Sandra McCormick, Chair, Mary McEwen, Deb Thompson.

Slate of Nominees: 2021-2022

- | | |
|------------------|------------------|
| • Position | Member |
| • Past President | Susan Brown |
| • President | Heather Beecroft |
| • Vice-President | Sonia Spekkens |
| • Secretary | Claudia Etches |
| • Treasurer | Esther Semple |

- Communications Chair-Clare Irwin/ Heather Bailey
- Hospitality Chair Barbara Kuczynski
- Member Services Chair Janet Bruder /Kerry Detlor
- Program Chair Virginia Gillham
- Advocacy Chair Deb Thompson
- Member-at-Large Isobelle Gray
- Nominations Committee Susan Brown, JoAnn Hayter, Terri Belyea
- Scholarship Committee
- CommitteeChair – Cathy Farr
- Treasurer – Jeanette O’Hara Hines
- Secretary – Carol Herrmann
- Member-at-large – Mary Woodside
- Appointed - Vice- President
- Ex Officio - Executive Committee President and Treasurer

Appointed by the President – confirmed for 2021-2022

Archivist – Mary McEwen

Data Manager – Janet Hodgson

Financial Reviewer – Joyce Johnson

Motion: That the slate of officers be accepted as presented.

Moved by Sandra McCormick, seconded by Mary McEwen. Carried.

ANNOUNCEMENTS: Susan Brown

CFUW – AGM is on the 25th and 26th of June. At this time, we do not have any information on the motions, amendments and proposals that may be put forward at the AGM. We do know that a dues motion will be forthcoming but, as yet, we do not have the particular wording of the motion.

At the suggestion of the incoming president Heather Beecroft, the Executive voted at our last meeting to have the incoming Vice President Sonia Spekkens be the voting delegate for CFUW Guelph at this year’s AGM. Sonia has been deeply involved this past year as member-at-large and is well versed in the complexity of the issues at hand.

NEXT MEETING:

When -Tuesday Sept. 28, 2021

Time - 7:00 pm

Where - Fingers Crossed ! We will meet at the Church at 281 Water St.

CLOSING REMARKS:

Sandra McCormick, Past President:

Sandra thanked Susan for holding the post of President for two years and the position of vice-president for the year before that. As a token of our appreciation, a President's pin and flowers were dropped off for Susan earlier in the day by Esther Semple. True to Sandra's inventiveness and passion she composed the following poem summarizing Susan's leadership to present to Susan on our behalf:

Thank you to Our Out-going President Susan Brown, Offered at this, the 2021 AGM [Virtually]

It was an era
Long long ago now
When women like us
Met and hugged and shared repast
How could we know
Such times would not last?

It was the winter of two thousand and eighteen
I made a call
To a woman I knew by good repute
To be a leader,
I heard that she
Would guide us far-
clear eyed,
Be our north star.

She was the one we needed
In a dubious time marred by
Conflicting voices, unclear choices,
Obfuscation in our CFUW nation
Unending meetings, finances depleting
And over everything else
A virus we did not know was coming
About to transform
Every meeting place and room
Into Something called Zoom.

Tonight on behalf of us all
I offer our gratitude
To that woman
Of strength and fortitude
That Wise, witty, warmhearted, whimsical, winning woman
Who got us through
Faced each new challenge

Led the ranks and faced the foe
She deserves our thanks
She prevented woe
We now can all let out a sigh
For we have resolved GWI
(What was it all about that opt in, opt out?)
She made sense from the nonsense
Devoted her energy
Promoted clear thinking
Ceaselessly rewrote line after line
Time after time
Finally providing relief
Our commander in chief.

We ask that she accept our thanks
For getting us through strange days
In ways that kept us close
Let us prevail, stay safe, survive the haze
Of uncertain times
The masks, distance visits, faces in screens
And finally vaccines
To keep alive
Our Friendships, group interests,
Good works and much business.
Our club has survived.

And now
With others about to take the lead
CFUW Guelph is
Ready once again
To begin
Our next club year
Made strong,
Its Members never let down
Thanks to
Our out-going president
The indefatigable Susan Brown.

Susan Brown, Outgoing President:

Susan thanked all the members for their support, especially Sandra McCormick, and thanked those in her chosen interest groups. She initially joined CFUW for the book group! She claims to have learned a lot and has even become more computer literate. Susan is looking forward to working with Heather Beecroft as incoming President.

Heather Beecroft, Incoming President:

Heather thanked Susan for holding our club together through difficult times. She would like all of us to bring friends to the September meeting and introduce them to CFUW Guelph. She looks forward to working with everyone. Heather called for a motion to adjourn CFUW Guelph's Annual General Meeting.

Motion: To adjourn by Virginia Gillham at 7:55 pm.

ADJOURNMENT:

See you in September

Stay Well

Keep in touch!

www.cfuwguelph.org

communicationscfuwguelph@gmail.com

<https://www.facebook.com/CFUWGuelphON/>

Our Guest speaker, Dr. Anne-Marie Zajdlik, was introduced by Terri Belyea who shared both professional and personal connections with her.

Dr. Anne –Marie Zajdlik

“A tale of two pandemics and why humankind is clever enough to defeat both.”

After taking questions until 9:30, Heather Beecroft thanked Anne-Marie for sharing her up-to-date knowledge and exhibiting her passion for her work.

2021-2022 REPORTS FROM EXECUTIVE COMMITTEE OFFICERS

Acting President's and Vice President's Report

Respectfully submitted by Sonia Spekkens

It has been my pleasure to serve our Guelph CFUW club as both Vice President and Acting President during this second challenging year of Covid. Zoom meetings have kept our club successful and our members connected during these long months of public health lockdowns. When health advisories permitted in person meetings, we were able to enjoy the company of other members. By hosting hybrid meetings, (albeit not without a few technical challenges) we were able to accommodate those members unable to attend in person. This May will be our first in person AGM since May 2019!

The Executive has worked very hard to keep our club running efficiently. All members of the executive committee graciously agreed to remain in their respective positions for this second year of Covid. In addition to this several Executive committee members (Deb Thomson, Clare Irwin, Isobelle Gray and Janet Bruder) stepped up to help the Acting President to ensure the smooth operation of meetings from January to April. What a tireless and dedicated group of women and what a benefit they are to our club!

The Nominations Committee, made up of Susan Brown, Terri Belyea and Jo Ann Hayter , has worked tirelessly making many phone calls and appeals to fill vacant positions on our executive to enable those who have served for these past two or more years to hand the torch to other members. Thankfully we will now be able to vote on a complete slate of executive members at our AGM.

The Document Review Committee, made up of Melodie Wynne, Sandra, McCormick and Sonia Spekkens, has done a reasonably thorough examination of the Policy and Procedures Manual. A procedure on CFUW Resolutions and on Letter Writing was created. Revisions were made to some of the executive duties and some of the existing policies and procedures. The addition of Scholarship Contracts was added to the appendix to provide a record of our contractual obligations to the University of Guelph and Conestoga College. The revised document will be uploaded to our Website dated May 2022 and into Drop Box as both a Word Document, to facilitate future revisions, and as a PDF file. An amendment to Article II in our Constitution and Bylaws referring to Graduate Women International (GWI) is being proposed at this AGM. Notice of Motion was presented at our April general meeting and posted in the minutes of that meeting.

The Resolutions Committee, made up of Marion Mintis, Carole Stewart, Carol Herrmann and Sonia Spekkens, reviewed six CFUW resolutions. Five of the Resolutions were recommended for approval, with three requiring some amendment, and one was recommended for rejections due to inadequate research and jurisdictional issues.

The Hospitality Committee, through Barbara Kuczynski, continued to negotiate with the Church on Water Street as each lockdown prevented us from using their facility consistently. Thankfully the folks at the church were very accommodating. Having been able to host a few meetings at this facility, we have been extremely pleased with this venue and look forward to using it much more as we start our meetings in September.

The Scholarship Committee, comprised of Cathy Farr (chair), Carol Hermann, Mary Woodside, Jeanette O'Hara-Hines, Sonia Spekkens (ex-officio), finalized their endowment contract with Conestoga College, signed a 5 year scholarship contract with the University of Guelph, began the negotiations to renew the 5 year awards contract with Conestoga College and made a financial appeal to the club to increase the mandatory annual donation to Scholarship through our member fees. This will be voted upon at our May AGM. To help future Scholarship committee members, the Scholarship Committee Chair created

a document itemizing the annual schedule of activities of their committee. This document, entitled Schedule A, has been added to the Appendix in our Policy and Procedures manual.

Despite having had a tumultuous year in 2019-2020 and 2020-2021 with respect to an over-riding preoccupation of funding GWI, our 2021-2022 year has been virtually devoid of this topic. At the CFUW 2021 AGM, all clubs were given the choice of voting to opt in or opt out of paying GWI dues. With our club having voted to opt out, we have received a refund from CFUW of the per capita GWI dues we paid in 2020-2021. Because we continued to collect and set aside this portion of our dues in 2021-2022, we now have a combined amount to allocate to a worthy international organization of our own choosing. To this end, our club has created a GWI Funds Allocation Committee made up of Heather Bailey, Susan Brown, Susan Narducci and Sonia Spekkens. This committee continues to solicit suggested International organizations from club members and is exploring a list of CFUW international affiliations through CFUW's International Committee's chair. Members will be able to vote on a slate of organizations presented by the committee in the fall.

A Community Connections Fund Allocation Committee has also been created to review member submitted applications of community organization worthy of consideration. In early Fall, members will vote on their choice to receive these funds. Acting in the position of both Acting President and Vice President has given me the opportunity to get to know more members than I would have otherwise. For this I am extremely grateful and value each of you and the contributions you make to our club. I look forward to continuing this trend over the next year as I continue to work on your and our club's behalf.

Past President's Report

Respectfully submitted by Susan Brown

Condolences sent to Nancy Litwak on the death of her husband Ray. Get well wishes sent to Sylvia Tarlin.
Disposition of outdated A/V devices was done with the approval of the executive. The items were taken to the Electronic Recycling Centre of Guelph Waste Management.
Chaired the Nominations Committee with members Terri Belyea and Jo Ann Hayter. See separate report.
Supported the Executive by assuming responsibilities for the Program Committee, shared with Janet Bruder and Virginia Gilham.
Participated in the Community Connections Selection committee as well as the GWI funds Allocation committee, both chaired by Heather Bailey.

Secretary's Report

Respectfully submitted by Claudia Etches

Listed below are the tasks I performed as Secretary:

General Meeting Minutes

- Documented meeting minutes for General Meetings
- Sent the minutes to the Executive for approval
- Sent the Executive-approved minutes to the Communications Chair for distribution to club members
- Posted on Dropbox after approval by the Members

Executive Meeting Minutes

- Documented meeting minutes for Executive Meetings
- Sent the minutes to the Executive for approval
- After approval of the minutes at the subsequent executive meeting, posted on Dropbox.

Annual Report

- Compiled the 2021-2022 Annual Report for the Club's AGM, sending an electronic copy to the Communications Chair to circulate to the membership. A printed copy was prepared for each table at the 2022 AGM.

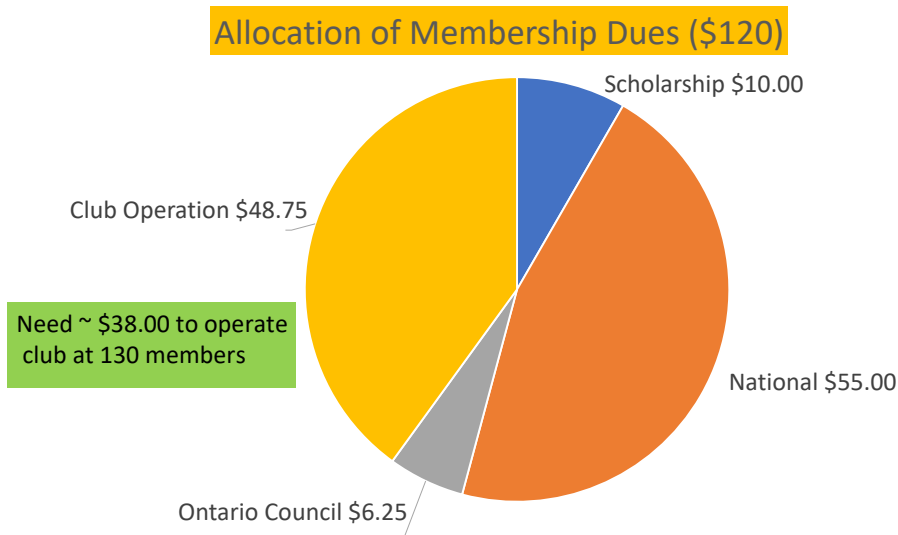
Motions

- A list of motions was prepared for each of years 2020-2021 and 2021-2022 and posted on Dropbox.

Treasurer's Report

Respectfully submitted by Esther Semple

CFUW Guelph's annual membership dues have been \$120 for more than 10 years and will remain unchanged for the next fiscal year. Effective 2022-2023, our dues to CFUW National are now \$55, instead of the \$76 we paid when GWI dues were included. Ontario Council dues are still \$6.25 per person, and \$10 is still the compulsory donation to Scholarship. The club's operating budget is taken from what remains. At our current numbers, about \$38 from each membership is required for our operating budget. As you can see from the chart below, we should have about \$10 to spare.



The operating budget for CFUW Guelph typically amounts to \$4000-\$6000 per year. The largest budget items are fixed costs such as rental of meeting space, speakers' honoraria, the cost of sending a representative to national and provincial meetings, website operations etc. For the past two years, we have had less than 125 members which is the lowest in more than two decades. Unfortunately, our fixed costs do not decrease when we have fewer members. So, when our membership numbers are low, a larger proportion of each member's dues is needed to cover operating expenses, and thus less money is available to fund discretionary club initiatives.

Our executive committees continue to be diligent in finding ways to economize. Efforts to minimize printing and mailing, and a switch to electronic banking have led to considerable savings, reduced paper consumption, and increased efficiency. Also two years of Covid restrictions, without in-person meetings, have actually generated savings. In 2022-2023 we are

planning and hoping for a full return to in-person activities. Therefore, we are budgeting for expenses to return to normal levels.

Due to the change in GWI status for our club, we have a rebate of approximately \$5200 which represents two years of GWI dues. These funds will be directed to an international project of our club's choosing.

In addition, we are fortunate to have current reserves of about \$11,300. The executive and club members may wish to have discussions about how best to manage these reserves.

Although we are in a comfortable financial position, the best way to ensure that our club has long term viability is to increase membership numbers. We are hopeful that the easing of COVID concerns will encourage new members to join, and previous members to return.

Our detailed budget and complete financial report can be found in Appendix 1.

Member at Large Report

Respectfully submitted by Isobelle Gray

CFUW Ontario Council notices were forwarded to members through Communications via email and summarized at CFUW Guelph General Meetings.

CFUW Guelph presence on the Canada Helps website, canadahelps.org, was enhanced with direct deposit of donations to the CFUW Guelph account, detailed information on the scholarships and current logo.

REPORTS FROM EXECUTIVE COMMITTEE CHAIRS

Advocacy Committee

Respectfully Submitted by the Committee: Mary McEwen, Debra Thompson, Helen Murphy and Penny Hendricks

Community Connection's Poverty Reduction Strategy – Bridges Out of Poverty:

The CFUW Guelph's commitment to the Community Connection - Bridges Out of Poverty program and in particular the Circles Guelph Wellington program will expire as of April 30, 2022. We have received a letter from Elizabeth DeBergh, Executive Director, Wellington County Learning Centre Program thanking us for our years of support.

International Women's Day:

Thank you to all who attended the International Women's Day Celebration – 'Break the Bias' organized by Women of Crisis, Zonta, Y Three Rivers, ARCH and CFUW Guelph.

We marched through the downtown area of Guelph beginning and ending at City Hall. Along the route there were several folks who showed their support with horns honking and positive shout outs.

Guelph mayor Cam Guthrie, Jensen Williams of WIC and Karyn Boscariol of Wellington Brewery spoke to those gathered of the importance of celebrating the achievement of women locally and throughout the world. The crowd enjoyed a musical drumming performance, a Y Three Rivers Zumba session and children's activities. Hot chocolate was served

Women of Distinction:

March 8 - CFUW Guelph was offered the opportunity to highlight our Club on the Women Vendor Marketplace which was seen by all those attending the virtual event.

Other Activities various members participated in during the year:

16 Days of Activism – November 25 – December 10

An international campaign to generate actions that will help put an end to violence against women and girls.

December 6 – National Day of Remembrance and Action on Violence Against Women.

We gathered at Marianne's Park in Guelph to participate in a vigil with Zonta and Women in Crisis to commemorate the tragic murder of fourteen young women students in 1989 at Ecole Polytechnique in Montreal.

Archives Report

Respectfully submitted by Mary McEwen

Our Club Archives include many memories about the 76 years of activities of CFUW Guelph (formerly University Women's Club of Guelph). Those memories might have been found in commercially published articles or hand-written materials. They include minutes, financial reports, special project reports and lots of photos. We gather and submit these key items that are such an important part of our Club history to the Guelph Public Library. We count on our members to conserve the special records of Club activities which go through their hands and pass them along to be saved in our Archives. I look forward to receiving materials for our University Women's Club of Guelph/CFUW Guelph Archives. Thanks for your contributions.

Communications Report

Respectfully submitted by Heather Bailey and Clare Irwin

Members: Heather Bailey (Co-chair), Clare Irwin (Co-chair), Brenda Coomber, Nicola Gordon (resigned)

This time last year we were hopeful that the operation of the club during 2021-22 club year would no longer be constrained by Covid 19 and that we would return to in-person meetings and activities. This, however, was not to be and we have had to again rely on digital communications. In addition, we were unable to replace several of the members of the committee who were not able to continue.

Lacking an editor for The Guelph Line, Clare took over this task again until recently when we were delighted to have Brenda Coomber join us to serve as Editor. Between Clare and Brenda, three editions of the newsletter were published (September, January and April).

We also had the benefit of the knowledge and insights of a new member, Nicola Gordon, who joined the committee intending to help with social media. Unfortunately she had to resign after a few weeks due to changes in her professional responsibilities.

Clare continued to manage the Gmail account (communicationscfuwguelph@gmail.com) circulating messages to the membership as requested by the Executive, sending out the Guelph Line and forwarding messages, when necessary, to members of the Executive or the Communications committee.

As a result of all the changes that have taken place in the local print media over the past few years and the growth in popularity of social media as a tool for information sharing, we decided to focus on social media as a means of advertising our speakers program and other club events and activities.

This decision added to the workload of Heather who handled Facebook postings as well as web site updates and managed the Zoom account. Heather also facilitated our virtual meetings and, when in-person meetings were permitted, coordinated the technology needed to host hybrid General meetings.

We are still looking for additional members of the Communications Committee to help with social media, primarily Facebook, and updating the web site in 2022-23.

Hospitality Committee

Respectfully submitted by Barbara Kuczynski

We were able to resume meeting in person this year at Water Street church in September, October, March and April. The meetings were a hybrid mix of in person and zoom. About 20-25 members attended in person and members were masked. No refreshments were served. The executive members also met for their meetings in the church café during those months as well as in November. The November general meeting was a zoom meeting because of the nature of the speaker. All January and February meetings were cancelled by the church because of Covid-19 restrictions. The May AGM will be held at Cutten Fields but with a lower attendance than in the past.

Member Services Committee

Submitted by Kerry Detlor and Janet Bruder, Co-Chairs

This past year continued to be difficult in nature for the Member Services Committee due to the length of the pandemic. Membership applications and new members trickled in over the year hence we had no New Members Orientation Meeting. Instead, they were introduced in the Interest Groups they joined.

Blue books were finally produced following a new learning curve. Their distribution was handled by many members that volunteered to hand deliver them, saving us lots of postage. Members were so generous with their time, and we want to extend many thanks to those who stepped up. The new Executive will make a decision on the production of a Blue Book for 2022-2023.

The new **Membership Application Renewal Form** will again be emailed to members in early August. The expectation is to fill in the entire form with a signature done on the computer. We look forward to new members joining CFUW Guelph this coming year. Please invite your family, friends and neighbours to consider joining. This year we welcomed two new members into our fold who have become actively involved. Presently CFUW Guelph's membership stands at 124 including

112 Continuing, 4 Dual, 2 New and 6 Returning. This is wonderful considering two years of pandemic without in-person meetings for the most part.

Orientation for New members did not happen this year and we all know why! However, this years Orientation should take place in November, and it shall include those new members who joined this past year. It was very much appreciated that many members were able to get their cheques in on time during this time of uncertainty. This immensely contributed to the work of various committees including committee chairs, interest group coordinators, the database manager, treasurer, and the Scholarship Committee.

Connie Valeriotte graciously secured, free of charge, a Bulletin Board at the main branch of the Guelph Public Library for this coming year from September 16 to September 30th to promote our Advocacy, Guest Speakers, and Interest Groups to the public.

Our committee continues to update a chart of all Interest Groups and Committees, in conjunction with Convenors, clarifying group members, days and times of activities and meetings as well as updated descriptions that would help members in their choices placed on the website. We are always looking for new ideas for Interest Groups, especially involving outdoor activities. Put your thinking caps on!

Looking back, it has been a wonderful year! Members have made the best of a very difficult situation, a pandemic, volunteering, stepping up to join committees, learning to communicate on Zoom and finding ways to socialize safely. We look forward in the coming year to welcoming more new members, enjoying more virtual and in-person experiences in a safe way.

Nominations Committee Report

Respectfully submitted by Susan Brown, chair

CFUW Guelph Nominations Report April 30, 2022

The Nominations Committee, tasked with the responsibility of filling executive and scholarship positions, set to work in early January. The committee, chaired by Susan Brown, included JoAnn Hayter and Terri Belyea who volunteered their time and expertise.

Slate of officers standing for Executive Positions:

Sonia Spekkens – President
Esther Semple – Vice President
Susan Brown – Past President
Susan Narducci – Treasurer
Penny Hendricks – Secretary
Member at Large – Isobelle Gray
Membership Co-Chairs – Kerry Detlor, Melodie Wynn
Communications Chair – Heather Bailey
Advocacy Chair – Deb Thompson
Program Chair – Janet Bruder
Hospitality Co- chairs – Barbara Kuczynski, Jane Finney

Slate of Officers standing for Scholarship Positions:

Gabriella Facchini – Chair
Brenda Comber - Treasurer
Diane Boyd – Secretary
Member at Large – Eliz Miller

Searching for members willing to serve on the executive and other committees has been a daunting task for the nomination committee members. The committee would like to suggest to the executive that a review of terms, duties and

responsibilities of positions be closely examined. We feel that members must understand that the continuation of our club as a vibrant entity requires the commitment of time and energy from all of its members.

Motion to approve the slate of officers for Executive and Scholarship as presented.

Susan Brown, Chair Nominations Committee, Members Terri Belyea, Jo Ann Hayter

Program Report

Respectfully submitted by Susan Brown

The program chair resigned her position mid-year and the duties were assumed for the most part by Susan Brown. Janet Bruder provided the speaker for the March meeting. For this report, I will provide a list of the speakers and their topics.

May 2021 – Dr. Anne Marie Zajdlik

September 2021 – Cyndy Forsyth – the Grove – **Youth Mental Health – One of the Options**

October 2021 – Jasmine Habib, Dept. of Political Science – University of Waterloo. **Why Understanding Trump Supporters Still Matters**

November 2021 – Robin Doolittle – **Author - *She Had it Coming***

January – 2022 – Dr. Melanie Willis – **Lyme Disease**

February 2022 – Joan-Hug Valeriote and Greg Parker – **Horse- Logging in Southwestern Ontario**

March 2022 – Kim Andersen & Rene Meshake, Injichaag: - **Storytelling and the Soul of an Indigenous Artist**

April 2022 – Susan Ratcliffe – **The Ontario Reformatory Lands – Their Past, Our Future**

May 2022 – Dr. Charlotte Yates – TBA

Respectfully Submitted

Susan Brown, Past President

Resolutions Committee Report

Respectfully submitted by Chair, Sonia Spekkens

Committee Members: Carol Herrmann, Marion Mintis, Carole Stewart

Marion Mintis graciously volunteered for be on this committee well before the other two members were solicited through the hiking club in November.

The six resolutions from CFUW arrived during the last week of February. With three researching members and six resolutions each was assigned two resolutions to review. Due to Covid restrictions, the committee met twice and communicated through several emails. Sonia Spekkens took notes and presented the committee's recommendations at the April hybrid General Meeting.

Following club approval obtained by a raise of hands from both the in-person attendees and those on Zoom, e-forms from CFUW National were completed and submitted by National to proposing clubs. communicated through several emails. Sonia Spekkens took notes and presented the committee's recommendations at the April hybrid General Meeting.

Following club approval obtained by a raise of hands from both the in-person attendees and those on Zoom, e-forms from CFUW National were completed and submitted by National to proposing clubs.

Summary of Recommendations

To support

Resolution 1: Archiving Selected Policies I

Proposer: CFUW Advocacy Committee Club Lead: Marion Mintis

Resolution #2 – Archiving Selected Policies II

Proposer: CFUW Advocacy Committee Club Lead: Carole Stewart

To support with minor amendments

Resolution #3 - Strengthening Employment Equity

Proposer: CFUW Nelson & District Club Lead: Carol Hermann

Resolution #5 – Violence Against Women in Politics

Proposer: CFUW Oakville Club Lead: Carole Stewart

Resolution #6 – A Clean, Healthy, and Sustainable Environment is a Human Right

Proposer: CFUW Headwaters Club Lead: Marion Mintis

To Reject with Rationale

Resolution #4 – Tightening Bail Laws to Protect Victims of Intimate partner Violence (IPV)

Proposer: CFUW UCW North York Club Lead: Carol Herrmann with Sonia Spekkens

SCHOLARSHIP COMMITTEE

Respectfully submitted by Cathy Farr, Chair

The Scholarship and Awards Committee for 2021-2022 consisted of Cathy Farr, Chair; Carol Herrmann, Secretary; Jeanette O'Hara Hines, Treasurer; Mary Woodside, Member-at-Large; Sonia Spekkens representing the Club Executive; with the club President and Treasurer as ex officio members.

I would like to thank the current committee for their dedication and hard work over the past year.

On behalf the Committee, I would like to wish the incoming Committee every success.

Regular Awards:

The Scholarship and Awards Committee may give up to \$8000 per year to charitable organizations for educational purposes. The organizations are:

University of Guelph	- 3 scholarships of \$1000 each.
Conestoga College	- 4 awards of \$500 each
Guelph Youth Music Centre	- \$1000 for lessons
Wyndham House	- Up to \$1000 to a suitable candidate
Hope House	- Up to \$1000 to a suitable candidate

As I mentioned in last year's financial report, and at the Club meeting on October 26th, 2021, despite consistent funding from our membership of about \$5500 per year, the possible commitments of \$8000 exceed our revenue. This year, we have funded U of G and Conestoga, with whom we have contracts, and the GYMC. To fund anything else required spending savings, something the Committee was not prepared to do.

Financial Challenge:

Why is there a revenue shortfall? The Club has lost a third of its members since 2015; therefore, there are fewer mandatory donations. In past years, interest rates were higher, and there was fundraising.

About 22% of the \$5500 comes from mandatory donations. The rest is from extra donations made by our very generous members. Thank you, so very much.

The Committee decided that in addition to reducing expenditure this year, it would ask that the mandatory donation from each member be increased from \$10 to \$20. That would give the Committee an additional \$1200 per year. Since the club is no longer making GWI payments, no dues increase would be required.

Award Recipients:

Our regular annual scholarships and bursaries totaled \$6000 this year, and were paid as follows:

- The three University of Guelph Scholarship winners (\$1000 each) are: Kelly Uyede (Graduate Scholarship in Studio Art); Helena Kunic (Engineering); and Heather Petrick (Nutritional Sciences Graduate Scholarship).
- There are five Conestoga bursaries this year of \$500 each. Four have been funded by the Club. The fifth was generously funded by Conestoga in our name. The recipients are: Catherine Gallant, Lady Mae Balansag-Varga, Rasha Hakimi, and Qiaohui Lee. Zoe Desautier received the ECE award.
- We gave \$1000 to the Guelph Youth Music Centre.
- Wyndham House and Hope House were not funded this year.

First CFUW Guelph 75th Anniversary Award Granted:

The first recipient of our endowed award at Conestoga College is Nisreen Al-Halimi, a third year student in the Architecture-Construction engineering Technology Programme. Nisreen writes:

Becoming a student in the Architecture-Construction Engineering Technology Program has been a critical first step in helping me realize my dreams. But my dream does not stop there. It does not suffice for me to simply have the degree in hand without first dedicating myself to also excelling in the journey itself. I yearn to translate my dedication of being the top student into becoming one of the top technologists in the area in the future. I plan on

taking advantage of the great education and many connections that Conestoga College provides us with, and finding a position that will equip me with the opportunities to apply the skills I have learned through my courses.

100th Anniversary Award:

The YM/YWCA returned our cheque for \$750, because the student withdrew from her programme. This has been kept in a separate GIC pending a decision about its best use.

Contracts Renewed:

Five year contracts were renewed with the University of Guelph and Conestoga College. The ECE contract with Conestoga will be up for renewal later this year.

Annual Financial Report:

Please review the details in our Financial Report, prepared by Jeanette O'Hara Hines to be found in Appendix 2

The Trust has about \$30,000 in assets, evenly split between general funds and endowment funds. Except for interest from the endowment fund, annual awards are paid from the general account. (The Club's policies outline the difference between the funds.)

There is a cushion in the general fund for prudence, and enough in the endowment fund to make a new project feasible.

We Value Your Continued Support:

If you believe in our scholarships and bursaries, we hope you will continue to support them.

REPORTS FROM INTEREST GROUPS

Arts and Entertainment

Respectfully submitted by Heather Bailey

We are a group of more than 20 members who normally attend movies, theatre performances and other local and more distant events as our schedules permit. In 2021-22, we were only able to attend a few in person events; a movie at the Bookshelf in December and performances of Chicago and All's Well That Ends Well at Stratford in May and June. We hope that we will be able to attend more performances in 2022-23.

Art Touring

Respectfully submitted by Maureen Busby-O'Connor

During Fall 2021, we compiled monthly themed Newsletters to share with our members. Our newsletters featured the work of international, Canada wide and local artists. Our topics were *"Underrepresented Women Artists"*, *"Art by Canadian Indigenous Women"* and *"Women's Crafts as Art"*. Throughout the year we also shared with members our recommendations of "What's On" including exhibitions, articles and online art talks, to enjoy independently. In the Winter, 2022, we shifted to sharing the wide range of themed bulletins issued by the *"Art Canada Institute"*. Bulletin themes

included, photography of the African Diaspora, reflections on the Holocaust, Women Artists: Shattering Stereotypes and Art by Ukrainian Canadians. We also shared exhibitions of interest featured in the *Guelph Arts Council* bulletins.

Importantly, in March, we celebrated our first in-person gallery visit with a tour of three exhibitions at the *Art Gallery of Guelph*, led by Dr. Shauna McCabe, director of the Art Gallery. We learned about issues affecting our community and our country, including international migration patterns.

Our visit to the AGG emphasized how fortunate we are to have a first class Art Gallery right here in Guelph. For Spring 2022, we are planning a guided tour of the Sculpture Garden and new exhibitions at the Art Gallery of Guelph. We look forward, pandemic permitting, to a return to more in-person gallery visits for the group in the coming year. We hope you will join in future Arts Touring Group ventures.

Maureen Busby-O'Connor, Clare Irwin, Connie Valeriote, Arts Touring Group Planning Committee.

Book Discussion Groups

The CFUW Diverse Opinion Literary Society (First Monday)

Respectfully submitted by Marg. Donaldson

The CFUW Diverse Opinion Literary Society has been meeting on the first Monday of each month for sixteen years. Many of the current members have attended this book club since it began. We were sorry to lose member Mavis Johnson from our club in the fall. We have missed her lively participation in our discussions and were pleased to welcome her back as a guest to our Christmas meeting. We recently enjoyed celebrating with Heather Bailey the birth of her first grandchild (baby girl "Kennedy".) Our current membership: Janet Fowler, Pearl Ho Tai, Fran Holden, Gerda Charlton, Heather Bailey, Nancy Watson, Lynda Gilham, Shawna Geer, Jen Yeo, and Marg. Donaldson. The booklist for 2019/2020 has included: Orphan Train, Washington Black, Eleanor Oliphant is Completely fine, Seven Fallen Feathers, Educated, The Home for Unwanted Girls, The Alice Network, A Man Called Ove, and Warlight. In April we moved our meetings to a virtual venue and we have enjoyed two meetings on Zoom. Our usual June dinner will also move to Zoom online when we will finalize plans for the New Year and enjoy book talks from the favourite collections of our members. Our club continues to thank Janet Fowler, our library liaison member, for her continued efforts in coordinating our book selections with city librarians, and for her work in procuring these books and distributing them. As well, many thanks to all hostesses, presenters, and Involved members for another year of excellent reading, great discussions, and enjoyable social evenings.

First Thursday Afternoon

Respectfully submitted by Connie Valeriote

Our 8 member book group (first Thursday afternoon of the month) continued to meet, often over zoom, but occasionally in person, this year. Our book list included:

The Gown
The Illegal
Born a Crime
How to Pronounce Knife
The Forgotten Daughter
The Last train to London
Medicine Walk
Vi

We used a flexible format this year, which usually included a presenter, but occasionally was simply an open discussion of the book.

2nd Monday

Respectfully submitted by Gail Ranson

Our group of 16 continues to connect via Zoom which has enabled us to share experiences coping with Covid and its impact on our family and friends. Having our monthly session has provided insights, learning, discussion and inspiration. Among the nonfiction we explored gene editing, the writing of Ruth Bader Ginsburg, and a biography of Canadian artist Tony Urquhart. His daughter joined us from home to share his life story. We also read *The Spy and the Traitor*, the true saga of a Russian who provided important information on Russia. He still lives in England. Another autobiography by Jesse Thistle shed light on many issues faced by the Métis, his struggles and successful contribution to Canada. *The Speed of Mercy* set in Nova Scotia and Apeirogan, based on a true friendship between an Israeli and Palestinian, show the power of friendship while introducing us to exceptional writing styles. We are grateful to be able to continue expanding our understanding and appreciation of the power of books.

3rd Monday

Respectfully submitted by Marion Manning

I am the coordinator for the 3rd Monday Book Group. We have had no change in our members, still at our max number of 10. We met last Sept. in person then on zoom thru to Jan. In Feb and Mar. we met in person at my home which has a room which allows for 6 ft. spacing and a special filter on the airflow since I am allergic to dust – so pretty safe. April we were on zoom but hope to meet in person the next 2 meetings. That's about it.

Book Exchange

Respectfully submitted by Virginia Gillham

The CFUW Book Exchange Group can include anything up to 12 members, with the same number of titles chosen. A passing order is established based, as far as possible, on address proximity of members. Members agree on a list of titles and then share the cost of purchasing one copy of each. Each member begins the sequence with one of the titles and then, on or about the first of each month, books are passed on to the next member. In 2021/22, ten members participated.

Bridge Clubs

No report. Some members have been meeting for social bridge since Covid.

Cycling

Respectfully submitted by Terri Belyea, Cycling convenor

The CFUW Cycling Group, consisting of about ten women, enjoyed a busy fall season of twice weekly excursions, both within the city of Guelph and beyond to nearby trails. Weekly expeditions ranged between 10-50 kms. In the off-season period, the group gathered twice to hone its culinary skills, once learning the art of making cabbage rolls, the other acquiring skills in making empanadas.

After a two year hiatus, the group resumed planning its annual June week-long cycling adventure. This year, the group plans an excursion to Prince Edward County where it will explore the region and its offerings of trails, wineries, theatre, and Sandbanks Provincial Park. Group participants are looking forward to the resumption of this special event.

Gardening Group

Respectfully submitted by Joyce Johnson

CFUW Garden Group meets on the 3rd Monday evening of the month. Exceptions to the date are made for holidays, special occasions, or to accommodate a specific activity. This was another difficult year to plan for group activities! We can only hope covid will be such that in 2022/23 it will be easier to socialize.

Despite the limitations, we had several garden related activities to keep our garden skills growing, whether or not we had an outdoor garden. Zoom made it possible for 4 learning evenings. In January Clare Irwin gave us a presentation on the topic of attracting butterflies to the garden. In March Margaret Hull presented on the topic of plant preservation and herbaria. We joined the Guelph Master Gardeners for their April speaker Ben Cullen on the topic “visioning a new garden”. Native plants and less and less lawn are the current trends. Master Gardener Sean James joined us in February. Sylvia Grant will take us on a tour of the Marden Enabling Garden in June. Next on the agenda is a joint trip to some out of area nurseries. This year we were able to return to our much-enjoyed evening of making Christmas wreathes and seasonal table pieces.

The group is friendly and flexible and open to new members.

Hiking Group

Coordinator: Carole Stewart

The hiking group’s activities have now returned to almost pre-pandemic level, although car-pooling is not yet back to the previous rate. We are still being careful. Most of our activities have been confined to Guelph and nearby sites but most people don’t care. They are just happy to be out walking with their friends again. And of course enjoying the traditional post-walk treat.

Like everyone else, we wish COVID would go away, and soon, so we could broaden our activities.

Indigenous Study Group

Submitted by Mary McEwen

The January 2022 newsletter included an extensive list of resources available to all of our members to extend their understanding of the issues of concern regarding the First Nation, Inuit and Metis People of Canada. Included were references to the Final Report of the Truth and Reconciliation Commission, the report looking at Missing and Murdered Indigenous Women and Girls as well as two on-line courses about Indigenous People available free or at a nominal fee from both U of Alberta and First Nations University of Canada (www.reconciliationeducation.ca). The pandemic challenge of not being able to meet in person has caused a delay in meeting this spring. It is planned that the Group will continue in Fall 2022.

Music Groups

Exploring Music

Respectfully submitted by Margret Hull, Convenor

The group meets on the first Friday morning of each month. First we exchange information on upcoming concerts. We then either have a speaker, a presentation from a member, or other such as a film on a musical topic. Mid month we generally meet for coffee/tea and lively talk. This year we decided we would not have Zoom meetings as the music does not come over well, so we'd either meet in the Arboretum Gazebo or in a member's house.

We decided to concentrate on Beethoven this year, and to look at him and his music in depth.

September – Planning

October – Margaret gave an Introduction to Beethoven and his first symphony

November – Mary talked about the Sonata form with examples from Beethoven's 1st piano sonata and his 8th symphony

December – Sandra presented Beethoven's 5th symphony

January – As a break from Beethoven, we had a Zoom meeting with a talk by the Canadian Tenor Roger Honeywell

February – Nancy talked about Beethoven's only opera, Fidelio using several videos

March – Cancelled

April – Jill talked about the Kreutzer Sonata

May – The plan is for members to bring examples of their favorite Beethoven piece

June – We are booked for a lunch out

Thank you to all our members who took time to research and present during our Beethoven year. We certainly learnt a great deal.

Scrabble Groups

Fourth Tuesday

Respectfully submitted by Linda Hathorn

COVID shut down this happy group of Scrabblers in March 2020. Since then a few of us have donned masks and foregone our usual refreshments to play on three occasions when we felt the world was becoming somewhat safer. Perhaps September will bring a more normal year for CFUW groups!?

Second Wednesday/ 2nd Thursday Scrabble

Respectfully submitted by Brenda Coomber

This year, the second Wednesday Scrabble Group changed from evenings to afternoons, and from Wednesday to Thursday. We now normally meet monthly at 1:30 at member's houses, from October to June. This year we have had to cancel some meetings due to COVID-19 restrictions, but we have been able to get together a few times, with masking for all and minimal

refreshments. We enjoy the game for its social activities as much as its intellectual challenges. While we continue to complain about the capricious ineligibility of some words, mostly, we don't take ourselves too seriously.

Scribblers

Respectfully submitted by Sylvia Grant, convenor

Scribblers is a writing group made up of 12 members. We meet once a month from September to June. During Covid we have met on Zoom or in members' backyards if the weather is suitable. At each meeting we read aloud to the group what we have written in the past month. We then pick a topic to write about for the following month.

Snow Shoeing

Respectfully submitted by Sonia Spekkens, Convenor

Our courageous group of five women in snowshoes braved the snowy depths of winter weather in Guelph and environs. Being fair-weather snowshoers, we were graced with sunshine and blue skies on our Tuesday afternoon outings, ending each one with a delectable treat - Puffles Café seemed to be our favourite. Next year we hope to encourage more to try this fun sport or to hike along in boots. What better way to curb the winter doldrums than to embrace the weather, enjoy some laughs and chatter and end with some yummy munchies?

APPENDIX 1

Treasurer's Annual Report CFUW Guelph 2021-2022

Respectfully submitted by Esther Semple

Balance Sheet April 30, 2022

Statement of Revenues and Expenditures to Apr30, 2022

Assets		Income	2021-2022
Current Assets			
Chq.(Meridian) adjusted	\$13,078.71	Membership	\$19,800.00
Meridian GIC* (2)	\$11,352.02	GIC interest to Dec 30, 2021	\$452.19
Business Advantage	\$15.64	2022 interest to Apr 30	\$0.04
Share – Meridian	<u>\$1.00</u>	Rebate from CFUW	\$2,669.10
		Adjustment ¹	<u>\$100.00</u>
Total Assets	\$24,447.37	Total Income	\$23,021.33
		Expenses	
		National Dues	\$6,545.00
		Ontario Council dues/insurance	\$740.50
		National & Provincial meetings	-
		September rental prepaid \$145 ²	-
		Hall Rental	\$575.00
		Zoom account	\$226.00
		Hospitality	\$33.90
		Member Services ³	\$531.65
		Program ⁴	\$700.00
		Communications, website	\$587.31
		Transfer to Scholarship	\$5,570.00
		Advocacy	-
		Community Outreach	\$1,096.85
		One time Fund	\$400.00
		Total Expenses	<u>\$17,006.21</u>
Fund Balance			
Opening Balance (May 1, 2021)	\$18,332.25		
Adjustment ¹	\$100.00		
Excess of Revenue over Expenses	\$6,015.12		
Ending Balance	<u>\$24,447.37</u>		
Difference	\$0.00	Excess of Revenue over Expenses	\$6,015.12

¹ Uncashed Cheque from Feb 2021² September rent prepaid Feb 2020³ Includes Banking fees⁴ Includes May 2022 program

Adjusted Bank Balance April 30, 2022**Expenses paid 2019-20 or 2020- 21, belonging to 2021-22 or later**

Water St Church deposit Chq #184 (pd Feb 2020)	\$250.00
Water St Church rent Chq #185 (\$145 pd Feb 2020)	\$145.00
Cutten Club Deposit Banquet Chq # 151, Jul 2019 carried fwd to May 2022	\$200.00
Total	\$595.00

Transactions related to 2022-2023

2022-23 Membership and donation received, Feb - April 2022	\$189.20
Banquet Receipts - for May 2022	\$1,680.00
Total	\$1,869.20

Bank Balance April 30, 2022, Chequing Acct 0

minus 2022-2023 funds	-\$189.20
Minus banquet revenues	-\$1,680.00
minus outstanding 2021-22 cheques - program April and May	-\$200.00
minus outstanding CC cheque (Hope House Bridges)	-\$681.85
plus, expenses paid in 2019-20, or 2020-21	<u>\$595.00</u>

Adjusted Bank Balance, April 30, 2022**\$13,078.71****CFUW Guelph Budget 2022-2023**

	2021-22	Actual 2021-22	Draft 2022-23
Membership* (net of dues)	4,300.00	3,418.25	4,850.00*
Total Revenue	4,300.00	3,418.25	4,850.00
National and Prov'l meetings	550.00		1,000.00
Hall Rental/Zoom expenses	1,265.00	946.00	1,350.00
Hospitality	150.00	33.90	120.00
Member Services	700.00	531.65	480.00
Program	850.00	700.00	850.00
Communication, PR and Website	400.00	587.31	650.00
Advocacy	385.00		400.00
Total Expenses	4,300.00	2,798.86	4,850.00
Surplus or Deficit	0.00	619.39	0.00

*Estimated 2022-2023 membership of 127

Community Project Funding

Project Revenue (Donations and Fundraising)

Annual average, 2010 to 2016	1,527.27
2016-2017	2,181.98
2017-2018	2,032.86
2018-2019	1,441.46
2019-2020	1,383.86
2020-2021	1,330.00
2021-2022 (current donations)	1,000.00

Funds raised in current year are spent in following year

Project Spending: Report from 2021-22

	Available	Spent	Balance
	2021-05-01	2022-04-30	
Community Connection (2/3 fund)	1,096.85	*1,096.85	0.00
One Time Fund (1/3 fund)	908.60	**400.00	508.60
Totals	2,005.45	1,496.85	508.60

Fund Allocation for 2022-23

	Calculated	Carried fwd	Available
Project revenue - donated 2021-22			(1,000.00)
Community Connection (2/3 of revenue 2021-22)	666.67	0.00	666.67
One Time Fund (1/3 of Project revenue 2021-22)	333.33	508.60	841.93
Remaining funds (from 2021-22) to carry forward	508.60		
Totals	1,508.60	508.60	1,508.60

*Hope House/ Bridges out of Poverty partnership (final year of 8)

** One time donation to Guelph Campaign School

APPENDIX 2.

CFUW Guelph Scholarship and Awards Trust Fund

Annual Report, May 2021 to Apr 2022

	General	Subtotals	Endowment	Subtotals	Combined Totals
Opening Balance (total) May 1, 2021		15,050.48		14,986.71	30,037.19
Cash, May 1, 2021	3,006.09		0.00		
Income/Revenue (May 1, 2021 - Apr 30, 2022)					
Interest (reinvested-included below)	122.40**		284.75		
Matured Term deposits (includes interest)	12,165.79		0.00		
Transfer-in (from Endowment)	0.00				
Memberships-mandatory and extra contrib	5,570.00				
Non-members	0.00				
Fundraising (bridge groups)	0.00				
Anniversary funds returned from YM-YWCA TAPPS	750.00				
Canada Helps	0.00				
Total Income/Revenue:		18,485.79		0.00	
Disbursements (May 1, 2021 - Apr 30, 2022)					
Transfer to general from scholarship endowment			0.00		
Endowment Investment purchased			0.00		
General Investments purchased	10,750.00				
Scholarship Awards paid*	6,000.00				
Expenses	0.00				
Total disbursements:		16,750.00		0.00	
Income less Disbursements:		1,735.79		0.00	
Assets, April, 2022:					
Term Deposits:		Principal		Principal	
Maturation Date 25-May-22	4,000.00				
Maturation Date 22-Sep-22	750.00				
Maturation Date 09-Nov-22	6,000.00				
Maturation Date					
Maturation Date		29-May-23	15,271.46		
Meridian - Capital Share	1.00				
Term Deposits: Total value		10,751.00		15,271.46	
Cash:		4,741.88		0.00	
Total Assets, April 30, 2022	(General)	15,492.88	(Endowment)	15,271.46	30,764.34
*Scholarship Awards Summary					
University of Guelph - Science	1,000.00				
University of Guelph - Fine Art	1,000.00				
University of Guelph-Nutrition	1,000.00				
Conestoga College 3 Bursaries	1,500.00				
Conestoga College ECE	500.00				
Guelph Youth Music Centre	1,000.00				
Total Scholarship awards paid		6,000.00			6,000.00

** interest of \$61.29 is on 2021 T5 interest receipt from Meridian
but \$61.29 was included in May 1, 2020 to Apr 30, 2021 summary

Respectfully submitted by Jeanette O'Hara Hines, Treasurer.

Date: May 11, 2022

MEMO to: Susan Brown, Past President CFUW Guelph

From: Joyce Johnson, Review of CFUW financial books and records fiscal year ending April 30/22

On a volunteer basis, I have reviewed the April 30, 2022 Balance Sheet and Income Statement for CFUW Guelph and the Scholarship Fund. The review does not constitute an audit and consequently I do not express an audit opinion on these statements. The review consisted primarily of inquiry, analytical procedures and discussion related to the information

provided. After review I conclude these reports accurately reflect the club's financial position and are free of material misstatement.

Detail Review of CFUW financial books and records

May 9/22 the reviewer met with Esther Semple at her home to review the bank statements and the supporting documents for a sample of expenses. At the beginning of the month the Treasurer e-mailed the financial report for the fiscal year ending April 30/22, working papers, revenue and expense details, transaction detail of the Meridian chequing account and Meridian statement for investment certificates.

- The CFUW Guelph is a women's advocacy/ social/service group that is, in turn, a member of a provincial and national federation of local CFUW organizations. The CFUW is a non-profit; no income tax return is required.
- CFUW is run by an Executive. For the 2021/2022 fiscal period these are: Sonia Spekkens, Acting President, Esther Semple, Treasurer, Jeanette O'Hara Hines treasurer for Scholarship Fund.
- Per discussion in a prior year, the books are maintained on a cash basis. However, there are some prepaids and some membership revenues that pertain to a prior or subsequent period. These are removed the financial statements for the fiscal period just ended. The Meridian chequing account opening balance and closing balance is adjusted to account for outstanding cheques, receipts that pertain to the next fiscal and for prepaid amounts. The adjustments are recorded on the Treasurer's working papers.
- Meridian Bank provides banking services – chequing account and investment certificates. Deposits require a single signature. All withdrawals and changes to investments require two signatures. Those with signing authority are Susan Brown, Esther Semple and Heather Bailey (a past president).
- Income is from the annual membership dues (\$120 of which \$10 is a mandatory contribution to the CFUW Scholarship Fund), annual general meeting (AGM) banquet fees. This year there was a one-time refund from CFUW national for GWI fees paid in the past after the decision was made for the club to opt out of GWI, in the amount \$2,669. There are few cash transactions. Revenues are largely paid by cheque or e-transfers.
- Outlays are summarized as the following: AGM costs, dues paid to provincial (Ontario Council) and national organizations, rent for meeting facilities, speaker honoraria, printing, hospitality costs, communications, outreach and transfers to the scholarship fund. Dues paid to Ontario Council and National, and amounts to community outreach and Scholarship comprise 84% of total outlays. These were verified to cancelled cheques or deposit to the Scholarship bank account. Reviewer examined supporting documentation for two outlays exceeding \$400 to verify the appropriate records maintained to support outlays.
- Books are maintained on Excel spreadsheets.
- Bank statement balance concurs with amount reported on the balance sheet, after adjustments for outstanding cheques, prepaids and amounts pertaining to subsequent period.
- Bank statement supports investments as reported. (\$4,000 maturing Oct/22 and \$7,352 maturing Oct./24.)

Review of Scholarship and Awards Trust Funds Books and Records

April 25/22 the reviewer met with Trust Fund Treasurer Jeanette O'Hara Hines at her home to review the bank statements, the supporting documents for scholarships awarded and copy of year-end annual report. Prior to the meeting she had e-mailed the Meridian transaction history.

- Income is generated from membership contribution to the scholarship fund and interest on investments. There is a mandatory \$10 contribution with every membership, with the member option to contribute more if desired. Income reported from membership contributions matches the amount reported in the books of the CFUW Guelph.

- Other than purchase of new investments, disbursements from the trust bank account were limited to cheques to institutions for students who won the scholarships/bursaries. Copy of cancelled cheques for fiscal verified to amounts reported. Cheques must be signed by 2 members of trust fund executive.
- Investment certificates per bank statement agree with amounts reported per Annual Report.
- Bank balance agrees to amount reported per Annual Report.